
CCNM

1255 Sheppard Ave E.
Toronto, ON

ADNSA Meeting Minutes

Monday, November 27, 2017

Attendance

Cindy Beernik, Melvia Agbeko, Mitchell Zeifman, Jasmine Carino, Lauren McKinney, Greg Nasmith, Ashley Kennedy

Passing of Minutes

- November 13 - motion to approve Greg, second Ashley. Minutes approved
- November 20 - motion to approve, second Lauren. Minutes approved.

Actions - November 13:

- Confusion of exam review procedures: can provide more clarity going forward through student rep emails and in-class visits to reiterate steps and deadlines, once new semester begins
- Support of struggling 1st year students: more information can be provided through weekly emails so students understand what resources are available to them. Processing time for provision of tutors has been slow
 - Challenge is blackout period starts in 1 week so changes may not make a difference for this semester; delays experienced may have been due to moving tutoring services to another department recently. Additionally, requests for tutoring in courses where no tutors were available often causes delays in services
 - Students reported that it took 1-2 weeks to receive confirmation of their request + another week to be paired up
 - Unsure if there is a policy around timing for communication between students and tutors
 - **ACTION: Cindy will follow-up with this to see if timing can be more efficiently managed in the new semester**
- Inviting student advocates to meetings: greg has followed-up in this, may see Kayzie in meetings next semester; mentioned possibility of receiving training from Cindy or Dave if she wants more support
- CLE 201 students struggling to find interns/rooms they are paired up with: Mitchell spoke with Dr. Khalili about this, not uncommon for this to be a challenge as room switches often happen last minute

Ashley

-
- Nothing to report
 - Attendance has been low in classes as workload builds toward exam preparation
 - Cindy: common message coming from upper years has been that going to class is unreasonable which may lead to unexpected pressure to not attend class - importance of prefacing advice with the reminder that no one plan will work for all students and that individualization of studying and time allocation is important

Lauren

- One student was wondering if the number of resits could be increased, concern is the density of final exam schedule
 - Email sent to Cindy; to be followed up on by 2nd year rep
 - Upcoming exam schedule is fairly stacked - Thursday and Friday both have 2 exams in one day (one practical each day)
- Step 3 sign-up accessibility and visibility:
 - Some students were not able to sign-up for step 3 in person after step 2 and did not realize they had to access moodle for this or that there was a deadline
 - Sending email about step 3 could help increase visibility
 - Current protocol: must attend step 2 in order to get step 3 in order to increase value of step 3
 - **ACTION: Cindy or designated staff will come to classes in January to explain process for exam review so students all know the deadlines, and how to access the steps**
- Resits: what is the deadline for signing-up for resits?
 - Can book exams 72 hrs or more in advance
 - Staff have thought about shortening that window as students have expressed desire for shorter turnaround time, however, the complication is that administrative staff need to ensure students are writing the correct exam (and not a newer exam from a different semester) which takes a few days to review
 - Resit questions should be directed to Michael, he can forward them on when needed
- Clinic preceptorship hours: policy has changed since last year and students are unsure of what happens if hours are not completed on time
 - Mitchell: you can have uncompleted hours for up to 6 weeks after exam period ends (this is the same assignment completion policy for all courses)

Greg

- Running MOSCE tomorrow evening:

-
- Slightly lower turnout than other years but overall good amount of volunteers to be evaluators and students volunteering
 - Wednesday at common time will be the NSA town hall:
 - Discussing changes to constitution - compensation for NSA is one of the biggest topics that will be addressed
 - Question: is there benefit to student referendum over decision NSA executive is compensated? If not NSA council will vote and this will change next year - would dramatically change NSA budget and likely require outside sponsors / funding
 - Will meet with CCNM executive counsel after town hall to discuss funding contributions to NSA
 - Mitchell: holding referendum for this decision would be valuable to ensure students have a chance to consider and voice any ideas or concerns around this decision
 - Challenge is getting enough students to vote, need to set a reasonable quorum
 - Referendum does not have to be on the entire constitution - focus is primarily on compensation
 - **ACTION: Class reps need to advocate for attending town hall as vote needs to happen soon as elections will begin in January 2018 in order to ensure new board coming in has time to transition into their roles**

Melvia

- Nothing to report. Last day in this role.

Jasmine

- Residency application information will be posed in a few days.
- Today at 1 pm bastyr will be advertising upcoming residency positions, this information will be posted to moodle

Mitchell

- Nothing to report.

Cindy

- Jonathan Tokiwa will be taking over the role of Associate Dean of Academic Delivery
- Cindy will be moving back into her previous role