

## ADNSA Meeting minutes –November 19 2018

**Chair:** Mitchel Zeifman, Associate Dean of Clinical Education **Attended by:** Jasmine Carino, Associate Dean of Curriculum and the Residency Program Cindy Beernink, Academic Coordinator and Project Manager; Simone P Student services director Taylor Blixt, 1st Year Academic Co-rep; Sonia Drouin, 2nd Year Academic Co-rep; Meghan Henesey, Student Services and Compliance Manager; LaToya Lewis, 2nd Year Academic Co-rep; Carly McLarty, NSA VP Academics; Paige Seaton, 1st Year Academic Co-rep; Ashley Kennedy, Anna Garber, Udani Senaviratna; OAA assistant

**Regrets:** Jonathan Tokiwa, Associate Dean of Academic Education, Aidanne MacDonald-Milewski, 4th Year Academic Rep

### Plagiarism and remediation

- Dr. Carino clarified a recent grade changes for the 3rd year RCIA assignment that may have concerned some students as some students received a grade of “0” for this particular assignment.
- A grade of ‘0’ does not guarantee a failure; it is a placeholder – these assignments are being reviewed by the academic committee and the grade may change.
- Once the issue has been identified and a remediation path is set, those students that were incriminated will have the opportunity to meet up with Dr. Tokiwa or Dr. Nicole Henry.
- Remediation process is highly individualized and depends on severity of the action.
- The academic review is taking place over this week (Nov 19-23)

### Invigilator absence

- Latoya Lewis identified invigilators were missing at the exam review that occurred on Friday November 16<sup>th</sup> 6pm-7pm
- Students brought up concerns that there seems to be a lack of a follow up message on student helpdesk tickets i.e. no automated message confirming the ticket was created.
- IS helpdesk has an automated message however it is unclear if student helpdesk also has a similar feature.

### Classroom chairs

- First year student reps brought up concerns over the chairs and classroom set up, particularly in classroom 4 and MPR.
- Over 20 students have created a petition to request ergonomically better chairs or more standing room at the back as students have very long classes in these rooms.
- Dr. Beernink mention this style of chairs were picked out by students from previous years
- Latoya Lewis recommended bringing in a professional to conduct an ergonomic assessment to choosing chairs/set up based on their conclusions.
- Action item – Dr. Carino will inquire maintenance and other relevant parties about this issue.

### **Exam Schedule changed**

- Students would like to change 2<sup>nd</sup> year clinical medicine exam time from 9 a.m to 2 p.m.
- Ashley Kennedy would like for the change in time to be confirmed on the exam schedule before making an announcement to the class.
- 3<sup>rd</sup> year students were unable to get a unanimous agreement on changing ASM304 exam date. Dr. Beernink will talk to Dr. Tokiwa about changing the exam date possibly for upcoming years.

### **ESL students and extra time**

- Dr. Carino stated the meeting regarding ESL students and providing extra time for exams was rescheduled to afternoon of Nov 19<sup>th</sup>
- Both Dr. Tokiwa and Dr. Carino will meet with students to discuss,

### **CCNM and Media responses**

- Dr. Zeifman advised to inform students to not respond to stories in the media about naturopathic medicine
- He will be in touch with CAND and the marketing department to create a message on how to have a proper presence on social media for students as individual opinions could lead to confusion and it is better to have a unified response.
- Dr. Carino emphasized identifying the talking points of the issue and in contacting the relevant organizations to know their stance.
- The school's policy is that there is a response if it concerns CCNM related issue; if it is a more general media item, CAND and OAND are responsible for formulating a response.
- Sean O' Reilly from OAND will get in touch with Simone to create a message on creating a proper social media response for students.

### **CAND**

- Students are no longer automatically a member of CAND at the beginning of the year
- Dr. Zeifman asked student reps to promote membership as it is \$25/ year and has benefits for students.

### **Student study space –Update**

- Dr. Zeifman has brought up the concern of turning some of the patient research centre space into common study space with Dr. DeGroot and Michael Reensbury
- Another possibility is extending library hours specially during the exam period.