



## ADNSA MEETING

**Meeting Date:** November 21, 2022

**Location:** Microsoft Teams (Virtual)

**Time:** 12:00 pm

**Present:** Madelyne Cryer (Yr 2 Rep), Nicole Brice-Elion (NSA), Bhodhana Shevchenko (Yr 3 Rep), Desil Manapat, Jasmine Carino, Linda Samaroo, Meghan Henesey, Mitchell Zeifman, Sasheena Williams (Minutes)

Topic	Notes
<b>Agenda Items:</b>	Review and motion to approve the minutes of November 14, 2022
<b>Round Table:</b>	<p>Year 2</p> <ul style="list-style-type: none"> <li>• Students sought information on exam review procedure. (Linda Samaroo) A general review of the exam should be done in class. Students who failed an exam may request a one and one review with the instructor. Also, students that passed may request a review but preference will be given to those who failed.</li> <li>• Final re-sit exams: students inquired about whether supporting documentation is required in order for year 2 students to write a final exam during the final rescheduled exam period. (Linda Samaroo) – No supporting documentation is required.</li> <li>• Redistribution of grades for CLS215: students would like to know if the grade weighting can be redistributed by assigning more weight to tutorials and less on exams. (Dr. Nicole Henry) – In order to do a grade redistribution an approval is required from the Dean, instructor and other faculty members.</li> <li>• OSCE re-sit fee: students sought clarity on the amount for OSCE re-sit compared to other practical course re-sit fee. (Linda Samaroo) The OSCE re-sit fee is different from other practical exam fees.</li> </ul> <p>Year 3</p> <ul style="list-style-type: none"> <li>• Delayed posting of recorded lectures: Students are concerned that recorded lectures are at times posted late and are suggesting that the lectures be streamed while in progress. (Dr. Nicole Henry) – Lecture videos should be posted within 48 – 72 hours. In the event a video is not posted within the 48-72 hrs time frame, students may contact instructors directly about the delay.</li> </ul>

	<ul style="list-style-type: none"> <li>• Student feedback surveys: students would like to have a minimum of 1 – 2 weeks to provide their responses. (Linda Samaroo) – An approval is needed in order to extend the feedback response time.</li> </ul> <p>NSA</p> <ul style="list-style-type: none"> <li>• Signage on 2<sup>nd</sup> floor for residency (PRC) <ul style="list-style-type: none"> <li>○ Can the signage be more prominently placed? Will check in with Facilities.</li> <li>○ What other study spaces are available? Linda Samaroo reports most seminar rooms are in use but will look into allowing for room bookings for students to have access to available rooms. Linda will ask Craig to post a schedule outside each of the rooms. The MERP Room will become the future testing centre.</li> </ul> </li> </ul> <p>Year 1</p> <ul style="list-style-type: none"> <li>• Students enquired about a quiet space for studying and or group collaboration. Students are being encouraged to use the library until other rooms become available.</li> </ul>
<p><b>Updates:</b></p>	<p>Dr. Richea reports that the attendance has been good for the Skills boot camp held on Mondays during common time.</p>