

ADNSA Meeting Minutes

Date: Monday, October 24, 2016

Location: This meeting is to be held on Mondays between 12:00pm and 1:00pm in the fall and winter terms in the Boardroom at the Canadian College of Naturopathic Medicine.

Attendance:

Shehab El-Hashemy Associate Dean, Academic Delivery

Mitchell Zeifman Associate Dean, Clinical Education

Cindy Beernink Year 1 & 2 Academic Coordinator,
Project Coordinator

Dave Hall Registrar

Aidanne MacDonald-Milewski Year 2 Academic Representative

Lauren McKinney/ Valerie Kremer Year 1 Academic Representative

Noah Litvak NSA VP Academics

Sandy Huynh Secretary

Chaired By: Shehab El-Hashemy [Associate Dean, Academic Delivery]

Call to Order: 12:00pm

Item	Description	Action
FACULTY UPDATES		
Orientation	<p><u>Shehab El-Hashemy</u></p> <ul style="list-style-type: none">➤ ADNSA Notes Google Doc is posted under ADNSA on Moodle (please sign in, indicate position, and email)➤ ADNSA Mandate is also posted under ADNSA on Moodle➤ Any suggestions for the Mandate can be posted on the Google Doc➤ Mandate will be voted on at next meeting➤ Talk to Dr. Zeifman or Dr. Carino if there is an issue with Primary Care in Year 3 since he is the instructor➤ Will take 30 min of the next few meetings to do leadership training	Make modifications to Mandate

	<p><u>Dave Hall</u></p> <ul style="list-style-type: none"> ➤ There are a lot of people who has not written midterms. There is an update on Moodle regarding to resit times on Yardstick to make up for the midterm. Must get this done before one year is up or else it will be a fail. You only have to sign up within 3 days of the exam if it is a practical exam. ➤ Usually sends an email to students who are almost at the end of their 12-month window to write a resit. 	<p>Create a FAQ document with common questions and rationale behind the process, and instructions of Advanced Standing</p>
	<p><u>Cindy Beernink</u></p> <ul style="list-style-type: none"> ➤ Suggests making a Google Drive folder for the course outlines to be accessed earlier for the first year students or having them available through Guest Access on Moodle. However, there may be an issue of privacy with regards to uploading things on Google Drive. 	
CLASS UPDATES		
	<p><u>Year 2: Aidanne MacDonald-Milewski</u></p> <ul style="list-style-type: none"> ➤ At the start of the year, there were issues with the homeopathy class. Compiled all the ideas and comments from the other students into a letter. Has been in contact with Dr. Popov who has been receptive of suggestions. Today is the first class that integrates these suggestions, so will see how it goes. (Dr. El-Hashemy and Dr. Carino were also working with Dr. Popov to help improve the experience) ➤ Possible concerns with Point Location since it did not go well for some people – will try to get TAs to have a standard method of teaching 	
	<p><u>Year 1: Lauren McKinney/ Valerie Kremer</u></p> <ul style="list-style-type: none"> ➤ Just did a class vote in September in regards to the midterm exam scheduling. Didn't want to have two exams in one day; didn't get 100% so did not move it forward. ➤ A lot of people are having difficulties with the Advanced Standing process. No clear guidelines as how to apply for it, requirements, etc. Students are finding it stressful to go through a whole spreadsheet to find out what to do. If this could be done before the start of school, it would be helpful as they can contact 	

	<p>the necessary people (faculty from undergraduate, etc.).</p> <ul style="list-style-type: none"> ➤ Dave's Response: <i>students get the information about Advanced Standing in the registration package, but most students wait until school start because they want to ask more information. There are many colleges and universities to check courses for. A lot of students wait for the class to start, check the course outline, etc. before deciding. Hard to do ahead of time, as you need to register, get your Moodle ID, assess course outlines, etc. Students are also waiting for funding, but the school has to hold on to them to see if the course load changes when advanced standing gets approved. Talk to Benjamin to recreate forms to make it easier. The back of the form will indicate how many course credits are required for each class.)</i> ➤ Noah's Suggestion: <i>can we create a FAQ document with regards to common questions about applying for Advanced Standing? It would help students understand what is going on, and why it is happening that way</i> ➤ Cindy's Suggestion: <i>suggested making a Google Drive folder for the course outlines to be accessed earlier</i> 	
NSA UPDATES		
	<p><u>NSA VP Academics: Noah Litvak</u></p> <ul style="list-style-type: none"> ➤ Currently working on creating a Mentorship program "Survive and Thrive," focusing on self-care, exercise, diet, mental health, finances, etc. (An alternative to traditional "Meet the Interns"). This will create an opportunity for students to talk to interns and discuss their struggles and how it can improve. The first one will run next week with a few interns. Will take place monthly for the rest of the year. 	

Next Meeting: Monday, October 31, 2016