

ADNSA Meeting Minutes

Date: Monday, November 14, 2016

Location: This meeting is to be held on Mondays between 12:00pm and 1:00pm in the fall and winter terms in the Boardroom at the Canadian College of Naturopathic Medicine.

Attendance:

- Shehab El-Hashemy** Associate Dean, Academic Delivery
- Mitchell Zeifman** Associate Dean, Clinical Education
- Dave Hall** Registrar
- Jasmine Carino** Associate Dean, Curriculum and Residency
- Rachel Helferty** Year 4 Academic Representative
- Maxwell Crispo** Year 3 Academic Representative
- Aidanne MacDonald-Milewski** Year 2 Academic Representative
- Lauren McKinney/ Valerie Kremer** Year 1 Academic Representative
- Noah Litvak/ Greg Naismith** NSA VP Academics
- Natalie Pond** Secretary

Chaired By: Shehab El-Hashemy [Associate Dean, Academic Delivery]

Item	Description	Action
FACULTY UPDATES		
CV40 Summit Update	<p><u>Jasmine Carino</u></p> <ul style="list-style-type: none"> ➤ Attendees were divided up into groups for discussion. Tried to have good representation between students, faculty and community within the groups. ➤ Discussion topics: <ul style="list-style-type: none"> ○ Finding what we value and how they can contribute to and direct the curriculum. ○ The role of the naturopathic doctor: Are they leaders? Are they scholars? Are they practitioners? ○ The role of evidence within our modalities/practice ○ What should be the core curriculum? ➤ Most of what was wanted to be accomplished was done as the 	

	<p>purpose of CV40 was to get a better understanding for the issues within the curriculum.</p> <ul style="list-style-type: none"> ➤ Suggestions: Having a space for a continual discussion about curriculum throughout the year 	
ADNSA site	<p><u>Shehab El-Hashemy</u></p> <ul style="list-style-type: none"> ➤ ADNSA Mandate now posted on Moodle in pdf 	Approve October 24 ADNSA meeting minutes; Valerie approves, Noah seconds, abstentions: Jasmine, rest approve
	<p><u>Dave Hall</u></p> <ul style="list-style-type: none"> ➤ FAQ work in progress on Moodle with regards to last week's topic about Advanced Standing ➤ Students interested in taking part of the career fairs: they can be forwarded to Simone Philogene, Chief Enrolment, Marketing & Communications Officer 	
	<p><u>Mitchell Zeifman</u></p> <ul style="list-style-type: none"> ➤ Wants to switch the clinic supervisor surveys to an online version, but there is a need for 100% response of feedback. The survey is going out in early December and can be put in Moodle unless it's restrictive. It will have to be a survey monkey. ➤ For Year 3 students going into clinic, orientation will be spread throughout the second semester. Cultural competency program will be for a variety of groups that the students will interact with, such as elderly care. 	
CLASS UPDATES		
	<p><u>Year 4: Rachel Helferty</u></p> <ul style="list-style-type: none"> ➤ Concerns around Jurisprudence exam about the final exam not being on the course outline. The course outline had omitted that there was an exam, when the exam was put back on the course outline, students had already booked flights to go home. Students asked if resit fees could be waived and it was decided that students can have their resit fees be waved due to the omission on the course outline. ➤ Rachel will send a formal email to the 4th year class on how to apply for a resit with the promo code 	
	<p><u>Year 3: Maxwell Crispo</u></p> <ul style="list-style-type: none"> ➤ Course feedback surveys have still not been released ➤ Shehab's response: Possibly some issue from the Monkey Survey or the server 	
	<p><u>Year 2: Aidanne MacDonald-Milewski</u></p>	

	<ul style="list-style-type: none"> ➤ Students are having difficulty signing up for exam reviews on Moodle. The paper process for signing up was started earlier than the online process. Some students missed out on being able to sign up for exam reviews. ➤ Shehab's response: those students who have failed their finals can contact the OAA office to do exam reviews at times that will be set up with the office. Those who have not failed and still wish to review their exams, can be done so in the next exam review period with the Fall 2016 Final reviews. 	
	<p><u>Year 1: Lauren McKinney/Valerie Kremer</u></p> <ul style="list-style-type: none"> ➤ Frustration about classes running over time and it is more than just one class where this is occurring. Students are not getting the breaks that are needed to transition between classes. ➤ Shehab's response: will be sending a reminder email to the instructors about finishing classes on time and observing when there should be breaks. Breaks are needed so that students have enough time to move from class to class. 	
NSA UPDATES		
	<p><u>NSA VP Academics: Noah Litvak/ Greg Naismith</u></p> <ul style="list-style-type: none"> ➤ Greg: student had contacted him to discuss whether the course instructors are updated on the information that they are presenting. What is currently done to ensure that the evidence is up to date. ➤ Jasmine's response: there is an expectation from faculty that they are supposed to be updating the courses with new evidence. It's assumed that the instructors are doing this, but it might not be what's actually occurring. She will speak to the dean to work on a process that will ensure instructors are up to date. She wants to see from the students what is good and bad about the courses. ➤ Rachel's suggestion: incorporating how well the evidence is updated in the semester survey on courses. ➤ Needing MOSCE I evaluators from Years 3 and 4 	

Next Meeting: Monday, November 21, 2016