

## ADNSA Meeting Minutes

**Date:** Monday, February 13, 2017

**Location:** This meeting is to be held on Mondays between 12:00pm and 1:00pm in the fall and winter terms in the Boardroom at the Canadian College of Naturopathic Medicine.

**Attendance:**

- Shehab El-Hashemy** Associate Dean, Academic Delivery
- Jasmine Carino** Associate Dean, Curriculum and Residency
- Cindy Beernink** Year 1 & 2 Academic Coordinator
- Jamie van Erkelens** IMG Academic Representative
- Rachel Helferty** Year 4 Academic Representative
- Aidanne MacDonald-Milewski** Year 2 Academic Representative
- Lauren McKinney/ Valerie Kremer** Year 1 Academic Representative
- Alicia** Year 1 January Academic Representative
- Natalie Pond** Secretary

**Chaired By:** Jasmine Carino [Associate Dean, Curriculum and Residency]

**Call to Order:** 12:00pm

Item	Description	Action
<b>FACULTY UPDATES</b>		
	<p><b><u>Jasmine Carino</u></b></p> <ul style="list-style-type: none"> <li>➤ Going to be hearing from Karen, trying to plan a meeting with the second year students about an academic success plan → there will be 5 sessions</li> <li>➤ While one group is doing the Clinical Medicine tutorial, the other group will be doing the academic success plan – will have to make the sessions mandatory, wants to have students attend at least 4 out of 5 sessions               <ul style="list-style-type: none"> <li>○ Trying to catch up the current cohort to the plan</li> <li>○ The sessions will be about NPLEX 1</li> </ul> </li> <li>➤ Next year's cohort the plan will already be implemented in which they will need to attain this credit</li> </ul>	

	<ul style="list-style-type: none"> <li>➤ Suggestions: have it as a Moodle course – students will have to write quizzes</li> <li>➤ Perception of physical attendance will ensure that students will get the message</li> <li>➤ Borrowing 1.5 hours from homeopathy, pharmacology, 2 Friday afternoons – to have these sessions → due to Dr. Lumsden’s availability</li> <li>➤ Possibility of needing finish the sessions in order for the school to release the eligibility to write NPLEX</li> <li>➤ Starting Monday, May 15 – there will be 10 study sessions that students will have to enroll in order to prepare for NPLEX – study techniques and a little bit of material <ul style="list-style-type: none"> <li>○ Dr. Lumsden will administer questions, then take them up, and leaving time for students to ask questions</li> <li>○ More to help students keep on track</li> </ul> </li> </ul>	
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**CLASS UPDATES**

	<p><b><u>IMG:</u> Jamie van Erkelens</b></p> <ul style="list-style-type: none"> <li>➤ Virtual CD is now not on the school’s computers → they don’t have the Bates Physical Exams and Gynecological exams</li> </ul>	
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	<p><b><u>Year 4:</u> Rachel Helferty</b></p> <ul style="list-style-type: none"> <li>➤ Email sent to Jasmine Carino about NPLEX 2 and CONO Boards → having a document about dates and timelines of when to sign up for the exams to be given to the 4<sup>th</sup> year students</li> <li>➤ NPLEX 2 – Dr. DeGroot is making a communication report about NPLEX 2, last year was around 63% (same cohort that didn’t do well for NPLEX 1)</li> </ul>	
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	<p><b><u>Year 2:</u> Aidanne MacDonald-Milewski</b></p> <ul style="list-style-type: none"> <li>➤ Good turn out from the class with regards to the focus groups. There is now a better understanding about what’s going on.</li> <li>➤ Handed out a Study Guide for NPLEX 1 to the class to give them idea about what to expect with NPLEX 1</li> <li>➤ A professor last week, said something misleading about the changes in courses and → concern was addressed and a message sent out to the class for clarifications, will follow up on the professor to make a class announcement</li> </ul> <p><u>Recommendations:</u></p> <ul style="list-style-type: none"> <li>➤ Faculty should have an understanding about what is going on with the course changes so there won’t be any misunderstandings</li> <li>➤ Helping instructors to see electives as a growing opportunity to build courses for interested students</li> </ul>	
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	<p><b><u>Year 1:</u> Lauren McKinney, Valerie Kremer</b></p> <ul style="list-style-type: none"> <li>➤ After the first focus groups, there were a lot of rumours. The representatives offered themselves to be met with their classmates to discuss any of the rumours.</li> </ul>	
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	<ul style="list-style-type: none"><li>➤ The Town hall in March will discuss about NPLEX 1</li><li>➤ In second year there will be an academic success plan that will be carried out</li></ul> <p><u>Recommendations around communication to the classes:</u></p> <ul style="list-style-type: none"><li>➤ Valerie has a background in internal and external communications and is able to help where needed → to send out a unified message about how we are doing, even having communication about any news whether it be “good” or “bad”</li><li>➤ The importance of Town Halls to get the information out and having a place where students can ask questions → the concern around Town Halls is the low attendance rate of about 20%</li><li>➤ Going around to classes to let students know what Town Halls are and what the next one will be about</li><li>➤ Changing the buttons on Moodle on the front page so that the Announcements are visible right away</li><li>➤ Having an announcements about Town Hall at the top of the page in Moodle</li></ul>	
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**Next Meeting:** Monday, February 20, 2017

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